



PhotoContest Pro

Version 2

Picture Upload Service

PhotoContest Pro is a program designed for Camera Clubs to run digital photo contests. The program manages the tasks of setting up a contest, running and scoring the contest, assigning awards, viewing the images, and producing data reports.

The Picture Upload Service allows an organizations photographers to submit their pictures directly and greatly reduces the amount of work in setting up and running a contest.

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Intended Use of this Document

This document is for the individual photographers who will be submitting their pictures for contests being run by PhotoContest Pro. Another document "PhotoContest Pro User Manual" is for contest administrators.

Submitting Pictures

The first thing you will need to do is go to the PhotoContest Pro website at <http://www.PhotoContestPro.com/>. Log in by clicking on [Login](#) on the upper right corner of the screen. You will be asked for your email and password. If you don't know your password (this is your first time or you forgot it), click on the appropriate link to get it.

Once you have your password, you should reset it to something that you'll remember. Click on [Set Password](#) on the upper right corner of the screen to set your password.

Once you are logged in, select [Upload Pictures](#) from the top of the screen. A screen showing all available contests for your club will appear.

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Welcome Larry Lensmount
Photo-Clickers Camera Club
Administrator
[Change Password](#) [Logout](#)

[Home](#) [Downloads](#) [Upload Pictures](#) [Contact Info](#)

Upload Pictures

Organization: Photo-Clickers Camera Club

Contest	Date	Closes	
Summer Open Nature	8/6/2008	8/4/2008	Select
Assigned Topic: Lighthouses	9/3/2008	9/2/2008	Select
Fall Colors	10/15/2008	10/13/2008	Select

Your Uploaded Pictures

Title	Photographer	Size	
Three Trees	Larry Lensmount	1024 X 683 (436,180)	Delete Show

Contest Information

Contest ID: 49c5f725-827e-4c7e-856e-07b09a606771
Org Name: Photo-Clickers Camera Club
Contest Name: Summer Open Nature
Contest Date: 8/6/2008
Final Entry Date: 8/4/2008
Time Left: 22 days, 13 hours and 17 minutes

Picture to Upload

Title:

Photographer: First Name: Last Name:

Organization: Photo-Clickers Camera Club

File:

Select the contest that you wish to enter your pictures.

Click [Browse](#) on the lower right-hand side of the screen to open a File Explorer and locate your picture on your PC. Note that pictures must be jpeg format and should be sized as per the instructions given by your contest coordinator.

Fill in the Title of your image. Your name and Organization will be automatically filled in. If you are entering pictures for another person, you can change the name and/or organization. Be careful to get this information correct as it will be displayed along with your image during the contest.

Click the [Upload Picture](#) button on the bottom of the screen and wait for the upload to complete. This may take a few minutes depending on the speed of your internet connection.

Once you've uploaded one or more pictures, you will see that they are listed on the lower part of the screen. You can get a small preview of the image by clicking on the [Show](#) link. Delete an image by clicking the [Delete](#) link. To change the Photographer or Title you must delete the image and upload it again.

Note that only pictures that you have uploaded will be displayed here. You will not see pictures that others have uploaded, even if they are yours or pictures that you have given directly to the contest coordinator.